Oxfordshire Pension Fund
General Code of Practice Action Plan 2024/5

Project Stage	#	Action/task	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25
Project Initialisation	1	Evaluate compliance checkers on the market.	■	■											
Project Initialisation	2	Research how other funds are tackling the their implementation of the GCOP	■	■	■	■									
Project Initialisation	3	Purchase compliance checker		■											
Project Initialisation	4	Determine which of the 51 modules apply to the fund		■	■	■	■								
Project Maintenance	5	Review other LGPS fund committee/board reports for updates on their GCOP compliance								■			■		
Project Maintenance	6	Prioritise modules based on levels of requirement					■								
Module Review 1	7	Managing advisers and service providers (Contract monitoring)		■				■			■				
Module Review 1	8	Assurance of governance and internal controls (audit)		■	■			■			■		■		
Module Review 2	9	Recruiting to governing body				■	■			■					
Module Review 2	10	Knowledge and understanding				■	■								
Module Review 2	11	Governance of knowledge and understanding				■	■			■					
Module Review 3	12	Publishing information about public service pension schemes						■	■						
Module Review 3	13	Notification of right to cash transfer sum or contribution refund						■	■						
Module Review 3	14	Financial transactions						■	■						
Module Review 3	15	Receiving contributions }						■	■						
Module Review 3	16	Monitoring contributions }						■	■						
Module Review 3	17	Resolving overdue contributions }						■	■						
Module Review 4	18	Planning and maintaining administration								Amber rated	Amber rated		Review actions		
Module Review 4	19	General principles for member communications							Amber rated			Review actions	Review actions		
Module Review 4	20	Reporting payment failures								Amber rated	Amber rated			Review actions	
Module Review 5	21	Cyber controls											■		
Module Review 5	22	Scheme records										■	■		
Module Review 5	23	Data monitoring										■	■		
Module Review 6	24	Maintenance of IT systems												■	■
Module Review 6	25	Climate change												■	
Module Review 6	26	Continuity Planning												Review actions	Review actions

■	Scheduled tasks
■	Completed
■	Some requirements/actions still outstanding
■	Requirements/actions overdue